

Regulation
ABSTRACTS – COPA SAESP 2026
São Paulo Congress of Anesthesiology

1. Submission

- a. Only works sent via the official system (below) will be evaluated:
<https://saesp.iweventos.com.br/evento/copa2026/home>
- b. **Submission period: October 1, 2026 to January 30, 2026.**
- c. Submissions may be in PORTUGUESE, ENGLISH, or SPANISH.
- d. Authors/ coauthors can be designated as presenter in up to 4 (four) works.

2. Abstract registration

- a. **AUTHORSHIP:** Indicate data of the CORRESPONDING AUTHOR, who is responsible for the work.
- b. **CATEGORY:** Specialist doctor, Postgraduate, Resident doctor, or Academic.
- c. **COAUTHORS:** The mandatory information includes ID number, full name, their institution, email, and phone number, **with no abbreviations**. Up to 4(four) coauthors per work are accepted.
- d. **PRESENTER DESIGNATION:** The presenter of the work must be one of the **AUTHORS** and necessarily needs to be registered for COPA SAESP 2026. Authors/ coauthors can be designated as the presenter in up to 4 (four) works.
- e. **TITLE:** Must be concise and related to the objectives and results of the study, indicating its type in the title (e.g., Complete title: case report).
- f. **INSTITUTION:** The place where the work was carried out and/or the main workplace of the CORRESPONDING AUTHOR. Indicate the complete NAME of the institution, including city, state, and country.
- g. **TOPICS:** Choose an area from the list (Anesthesia for transplantation, Specialty Anesthesia, Geriatric Anesthesia, Trauma, Obstetric Anesthesia, Diagnostic/Interventional Anesthesia, Pediatric Anesthesia, Regional Anesthesia, Cardiovascular Anesthesia, Complications in Anesthesia, Pain Medicine and Palliative Care, Education, Pharmacology, Management, quality and risk, Innovation and technology, Perioperative Medicine, Neuroanesthesia and neuroscience, Ophthalmologic Anesthesia, Fluid Management, Intensive Therapy, Transfusion and Coagulation, Airway Management).
- h. **ABSTRACT TYPES:** Clinical research (scientific articles, case reports, or series of cases), Experimental study, Systematic review, Meta Analysis, Narrative Review, Scope Review, Integrative Review.
- i. **BODY OF WORK:** Before submitting, we suggest authors to check on the EQUATOR Network to adequate the abstract to the correct reporting guideline according to the type of study: <https://www.equator-network.org/>. The text must be continuous and objective. Be aware of the text clarity, **identify acronyms** and pay attention to **grammatic**.

its manufacturers or distributors. Drugs must be referred by their pharmacological names and equipment must be cited by the product reference.

- c. IT WON'T BE ACCEPTED abstracts extracted from articles already published by the submission date. In case the manuscript has been submitted but still not published, however, the abstract will be considered.
- d. DO NOT CITE in the title or abstract the name of the institution nor any reference that enable to identify the origin of the work to guarantee impartiality in evaluation criteria.
- e. UNDER ANY CIRCUMSTANCE include patient(s) data.
- f. CORRECTIONS: Abstracts may be edited, even after submission, until the submission period ends (February 21st, 2025). After this deadline, changes will not be allowed.
- g. FILES: Make sure the file names do not include special characters, keeping them as simple as possible.

4. Acceptance

- a. Only forms filled out correctly and that follow all rules and regulations will be accepted.
- b. Authors will be notified by the registered e-mail of the status of their work (Received, Accepted, Revise, Rejected).

5. Presentation

- a. A list of the abstracts approved for presentation, as well as the presentation schedule, will be posted on the **COPA SAESP 2026** hot site (<https://copa2026.saesp.org.br>) until April 10th, as well as the schedule of dates and times for the presentation of the papers.
- b. All the works approved will be presented as **digital poster (e-poster)**, which:
 - i. Must bring a synthesis of the work with the following items: title, list of authors, institution, introduction, followed by the same statements of the abstract submitted, according to the type of article. Up to 3 (three) images, figures, and/or graphics are allowed.
 - ii. The e-Poster file must be created according to the PowerPoint template made available on the hot site of COPA SAESP 2026.
 - iii. Presentation must be in only 1 (one) slide, in a file with up to 2MB.
 - iv. Save the file as: WORK SUBMISSION NUMBER_CORRESPONDING AUTHOR name.
- c. **The e-Poster must be attached to the system by March 21, 2026.**
- d. Each presentation must have 10 (ten) minutes tops, strictly following the presentation schedule published on the hot site.
- e. The section evaluator will have 5 (five) minutes to debate each abstract presented.
- f. If the designated PRESENTER is unable to do so, he/she can be replaced by any of the AUTHORS registered to **COPA SAESP 2026**.
- g. Any PRESENTER who do not show up nor indicate another AUTHOR to replace them in the time and place established will be prevented to submit any work in the following

year meeting unless they provide a justification the organizing committee within a maximum of 15 (fifteen) days after the end of COPA SAESP 2025.

6. Certificate

- a. A certificate will be provided for download to the CORRESPONDING AUTHOR through the registration system. He/she should make the file available to the other AUTHORS.

7. Award

- a. The PRESENTER of the work considered the best one will be awarded with a registration to **COPA SAESP 2027**, as well as an allusive certificate.
- b. It won't be allowed the exchange of the award for another SAESP event. The winner, however, may appoint a substitute among of the AUTHORS/COAUTHORS of the abstract awarded.